



AN ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE

QUOTATION NO. CE/Q - 60 /2019

Sealed quotations on item rate basis are invited from experienced contractors registered with Engineering (Civil) Department of Mormugao Port Trust under Class 'E' and above for undertaking the work of **“Pruning and Disposal of Uprooted/Overgrown critical trees around A,B, C & D Signal Station, Hospital and Deepvihar Primary/ Secondary School area at Headland.”**

Earnest Money Deposit : Rs.2000 /-
Estimated cost of work : Rs. 1,04,452/-
Time limit of completion : 20days

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from 7/9/2019 to 16/9/2019 free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form. The interested firms may alternatively download the quotation from the Mormugao Port Trust web site www.mptgoa.gov.in

Goods and Service Tax (GST) registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the Quotation and to be claimed extra as applicable while submitting the bill/bills. Bidder should also comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of Rs.2000/- either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft drawn in favour of FA & CAO ,payable at Mormugao . Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by 15.00 hours on 16.9.2019 and they will be opened at 15.30 hours on the same day in the presence of such bidders as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.
Date :-

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

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Particulars Clause of G.C.

1.	Amount of initial security and time.		EMD to be converted as SD, till the completion of the work/defect liability period
2	Period for commencement from the Chief Engineer's order to commence.		3 days
3	Time of completion		15 days
4	Amount of liquidated damages		Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Defect liability /Free maintenance period.		-----
6	Percentage of retention money from each running account bill.		-----
7	Total initial security deposit		EMD i.e 2% estimated value of the quotation .
8	Minimum amount of Interim certificate.		Full & Final

SIGNATURE OF THE QUOTER

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ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried out without disturbing the operation of Port or other agencies working in the area.
2. All materials brought for use shall be stacked / stored properly in the area specified. Register of account of materials may be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. **They are also advised to inspect the site of venue and ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.**
5. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without EMD and other details called for are liable for rejection.
6. Measurements
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

7. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

8. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

9. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

10. The tenders will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
11. Time is the essence of contract and the entire work should be completed within a period of 20 **days** as specified in the schedule.
12. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
13. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.
14. It shall be specifically noted that the contractor is expected to mobilize the required equipment and work force required to complete the entire work included in the contract well within the stipulated period.

15. As a statutory requirement, the contractor shall fulfil all safety standards in the execution of work ,also the contractor shall also take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
 - c) The Quoter shall take proper safety measures .No work shall be carried out at Height without lifeline being provided on roof top and workers should hook their safety belt on to these lifelines at all times.
16. Quotations with conditions will be out rightly rejected.
17. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
18. Any damage to the property of Port should be made good or compensated by the contractor.
19. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
20. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
21. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor free cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
22. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutments shall be permitted to be retained during the period of maintenance.

23. In case the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the prescribed rate.
24. The contractor shall quote the prices exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on the goods /services in the price bid.
25. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration no along with the Tender. GST has to be claimed extra as applicable while Submitting the Bill/bills.
26. Unregistered Venders under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 20 Lakhs.
27. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.



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SCOPE OF WORK

The work put to the Quotation broadly comprises of the following items.

1. Pruning of uprooted trees including transporting away the leaves and other unserviceable materials and cleaning the area and stacking of unserviceable material, cut firewood at places pointed out within MPT estate as directed . All tools, plants, transport , labour, materials etc complete.
2. Trimming of trees branches prone danger to life of periphery of 30 cm girth and above up to any girth including transporting away the leaves and other unserviceable materials and cleaning the area and stacking of unserviceable material, cut firewood at places pointed out within MPT estate as directed . All tools, plants, transport , labour, materials etc complete.



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SCHEDULE OF QUANTITIES AND RATES

Sl. No.	Description	Unit	Aprox. Qty.	Rate in figures /words	Amount Rs . p
1	Pruning of uprooted trees including transporting away the leaves and other unserviceable materials and cleaning the area and stacking of unserviceable material, cut firewood at places pointed out within MPT estate as directed . All tools, plants, transport , labour, materials etc complete.	Each	4.00		
2	Trimming of trees branches prone danger to life of periphery of 30 cm girth and above up to any girth including transporting away the leaves and other unserviceable materials and cleaning the area and stacking of unserviceable material, cut firewood at places pointed out within MPT estate as directed . All tools, plants, labour, materials etc complete. transporting all the debris etc. All tools, plant, transport , labour and materials etc. complete.	Each	59.00		
				Total Rs	

'A 'Total Amount of Quotation Exclusive of GST In Figure

Rs: _____

In.Words.Rupees _____

_____ Only.

1.Tenderers should quote item rate .

2.Tenderers are advised in their own interest to inspect the site before tendering.

3.The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's

Bidder's

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Mobile No: _____

Date: _____

Date: _____